

## Meeting Minutes

### CBCGB Board of Elders (“BoE”) August 13, 2022

**Present:** Chaw-Bing Chang, Samuel Chang (BoD head), KC Chu (CBE chair), Yuguang He (BoE secretary), Paul Huang (BOE chair), Juta Pan (Senior Pastor), Ji-yong Wang, Ruike Wang

**Invitees:** Patrick Chen (minister), Paul Lowe (HR)

**Date/time:** 09:00 - 12:35, August 13, 2022

**Location:** Hybrid meeting (Rm#216 in chapel + zoom)

#### Opening prayer (Paul)

#### Brief sharing (Ruike)

- Update on family, work and church and lessons learned
- Training and Learning
  - Management style
    - Dominance
    - **Consciousness**
    - **Steadfastness**
    - Identity
  - Self-improvement
    - What are you and what are you doing?
    - How do you feel?
    - How are your relationships with others?
- A story from the early 2010s inspired me about a successful entrepreneur, quitting her job and crossing the Atlantic and Pacific oceans to fulfill her dream. Also make me think what I will be doing in five year from now?
- Being asked by young professionals about what they could contribute to the church makes me think, and also are good opportunities to motivate the Gen Z.

#### Missionary sharing & prayers (confidential info omitted)

- Thankful to the support from the church
- There are a lot of things to be done

#### Update for the state of the church-Major events and developments of the whole church (Juta)

- Current status
  - Ready for from summer hibernating phase to full reopening in fall
  - CB attendance: 170 in person +14 online
  - COM: 120 in person +40 online
  - CM: 250 in person +250 online
  - Lunch services at Lexington and COM fully opened

- Coworkers needs still demanding, with positive signs from CM members responding to the requests of CM fall retreat supports and airport pickup for COM
- Some ideas such as ministry fair are in discussion, to have the members acquainted with the ministries
- Urgency: youth minister searching
- Future Events
  - 08/14: farewell celebration for P. Jen
  - 08/21: CM baptism
  - 08/27: missionaries Tim and Chris sharing
  - 08/27: CH.M - Empower the God's children
  - 08/28: Stephen ministry commissioning
  - 09/23-25: CM evangelistic meeting
  - 09/23-25: CB retreat
- Pastoral staff
  - P. Yuegang on sabbatical
  - P. Juta needed to take up CM admin due to staff shortage
  - 07/22-31: P. Bowman safely returned from the London COCM mission
  - 08/31: farewell ceremony for P. Jen
- Requests and issues
  - Youth pastor intern
  - Christian School proposal
  - Jackie's ordination in process
  - 09/17: MetroSouth dedication
  - Politics related issues still lingering, which may affect some ministries

#### **BOD updates-Major activities and planning (Samuel)**

- Stewardship
  - Unexpected building breakdowns, e.g., A/C, elevator, thermostats
  - Traffic flow re-routing test, helping safety and worship
  - Signage for traffic direction study
  - Children safety project
  - Declustering around the hallway and staircase in the church buildings
  - Fire code update
  - Parking lot strip repainting
- Personnel
  - Towards the end of the year, there will be responsibility transition on the deacon board, with some deacons finishing the terms of service and some starting new terms of service

#### **CBE Status (KC)**

- Promotion
  - Same status as last month
- Fundraising
  - 37 pledges so far
  - Around \$140K donation received so far.

- Funds
  - Current available fund: \$1.357M
  - Projected fund by July 2023: \$1.55M
  - If adding \$300K from capital fund: \$1.85M
  - Phase I needs: \$2.4M
  - Shortfall at present: \$0.55M
- Plan: 3-phase approach (cost down about \$0.5M)
  - \$2.4M: Multi-purpose activity center + bathrooms as the phase I, to cut down the cost (from \$2.9M)
  - \$1.52M: classrooms, offices and new chapel framing.
  - \$0.78M: new chapel and parking lot improvements.
- When to start the promotion, and how to conduct it?
- More promotion is needed for fundraising, but it needs to start asap
- Still in negotiation with the contractor
- [actions]:
  - Change of phase I details to be discussed among pastoral staff (Juta)
  - September CC meeting to communicate with CC members and the CBE kickoff (Paul)

#### **Theme(s) for September CC Retreat (Paul)**

- Place: 151 and hybrid
- Date/Time: 09:00 a.m., 09/17
- Purposes
  - Education
  - Team building
  - Communication
  - Brainstorming
- Theme Proposals
  - Church governance: Models (Juta and Paul to lead)
  - How to reach gen-Z (Ruike to lead)
- [decision]:
  - Two groups in parallel

#### **Miscellaneous - Summary of July Follow-up Discussions (Paul)**

- Temporary youth ministry staff recruiting
  - Unanimously agreed
  - Qualifications, character, and gender need to be carefully reviewed
    - [action]: follow up with Min. Taylor (Paul and Juta)
- CBE phase update
- Revision of the policy of Christian Educational memorial fund approval
- Sending off P. Jenn
  - [action]: work with Min. Taylor for the schedule

**Closing prayer:** Ruike

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## Acronyms

ANM: Afghan Neighbor Ministry

BoD: Board of Deacons

BoE: Board of Elders

CB: Cross-Bridge Ministry

CBCGB: Chinese Bible Church of Greater Boston

CBCGL: Chinese Bible Church of Greater Lowell

CBE: Church Building Expansion

CBET: Church Building Expansion Team

CBEAT: Church Building Expansion Advisors Team

CC: Church Council

CCSANA: Chinese Christian Scholars Association in North America

COC: Community Outreach Commission

COPAHNI: the Fellowship of Hispanic Pastors of New England (*Confraternidad de Pastores Hispanos de Nueva Inglaterra*)

CES: Chinese-Evangelical Seminary

ChM: Children Ministry

CM: Chinese Ministry

COM: City Outreach Ministry

DNC: Deacon Nomination Committee

ESL: English as the Second Language

FHEPNE: Fellowship of Haitian Evangelical Pastors of New England

HR: Human Resources

IPS: Investment Policy Statement

IT: Information Technology

MC: Mission Committee

MoU: Memorandum of Understanding

NST: Neighborhood Support Team

NYT: New York Times

SIV: Special Immigration Visa

SS: Sunday School

SSC: Social-Security Card

TT: Total

YM: Youth Ministry