

Meeting Minutes
CBCGB Board of Elders (“BoE”)
August 11, 2018

Present: Elder Yuguang He (BoE Chair), Elder Loren Shih (BoE Secretary), Elder Chaw-Bing Chang, Elder Ke-Chieh Chu, Elder Timothy Lu, Pastor Caleb Chang (Senior Pastor), Jiyong Wang (BoD chair)

Absent: None

(9:03am) Elder Chaw-Bing Chang opened in prayer

Open Sharing
All

Senior Pastor Report
Caleb Chang

- Short Term Missions
 - Chris and Emily Cheng returned from missions trip to Japan
 - Pastor Sandy Liu is doing STM in Asia
 - COM, team of 27, at STM
 - Pastor Jennifer Lin and Minister Stanley Chang team of 14, at STM in NYC
 - A few members going to Honduras for STM
- (8/23-8/25) Marriage Enrichment Seminar at CBCGB
- (8/25) 137th baptism, 13 CM
- Book of Romans series going well so far
- Expecting last day to be on 12/1, due to remaining vacation. Pastor Juta Pan will be invited to attend BoE meetings prior to 1/1/2019 to help with the transition.
- Admin task analysis completed for BoE review

Board of Deacons Report
Jiyong Wang

- Stewardship:
 - Basement floor and 1st floor restoration done
 - Chapel and 3rd floor restoration to be scheduled
 - Wooden walkway - replaced aged boards and broken stairs
 - Landscaping - bushes trimmed, tree overhanging branches cut, lawns mowed
 - Fixed concrete walkways, stairs, and handrails
 - Current projects:
 - Repairing parking lots and driveways, including carriage house parking lot and lower level parking lot
 - Researching to replace sanctuary and lobby carpets, and replace pew cushions

- Working on fixing water leaking problem in room #123
 - Replacing overhead power cables in drop-off area
 - Building a walkway to Stride Rite parking lot
 - Installing remote control for lights at parking lots
 - Fixing leak in the basement kitchen
 - Leasing a large dumpster to do a church-wide cleanup of items such as broken ping pong tables, items in storage rooms
- Changed insurance company from Guide One to Church Mutual
- Changed elevator service contractor from Atlantic Elevator to Unite Elevator
- Finance
 - Looking for new committee members and candidates
 - Working on annual finance report

COM Report

Elder Chaw-Bing Chang

- Pulpit ministry -- two more sermons on 2 Samuel, and then Gospel of John
- Sunday schools -- Christian Ethics during summer, then Godly Relationships series starting in fall
- (8/16) COM Pastor search kick-off meeting
- (8/10-8/15) Maine Short Missions, and then "Baby Olympics" event
- MIT CEF group will not be able to use MIT starting fall, and is looking for new space
- (8/18) Coworker Retreat, Pastor Caleb Chang will be the keynote speaker
- (9/28-9/30) Fall Gospel Camp

CB Pastor Search

Elder Loren Shih

- Working with CBL Core to create a search committee. Loren will be involved but may not be the coordinator.
- Dr. Jeffrey Arthurs, who preached for Cross Bridge in the past and is a Preaching Pastor at Gordon Conwell, has agreed to join as Interim CB Pastor.

Youth Pastor Search

Elder Loren Shih

- Working with Pastor Jennifer Lin and Minister Stanley Chang to form committee.
- Youth ministry is considering dividing the pastors into a "boy's pastor" and "girl's pastor" versus Junior High and Senior High pastors.

COM Pastor Search

Elder Chaw-Bing Chang

- Proposal to open a fulltime interim pastor position for COM with an identified candidate, while searching for fulltime COM pastor continues.

- Elder Yuguang He motioned to open this position and give Elder Chaw-Bing Chang the authority to head the search. Pastor Caleb Chang seconded, vote passed unanimously 6-0.
- COM search committee being formed, one representative per fellowship.

Office Administration Task Analysis Review

Pastor Caleb Chang

- Admin Ying-Yuan proposed need for additional help
- Ying-Yuan has provided a breakdown of his office administration tasks
- BoE explored options to help with admin tasks

Deacon Nomination Committee

Elder Timothy Lu

- Deacon candidates for 2019 are being scheduled for final visitation

Elder Nomination Committee

Elder Yuguang He

- Elder candidates for 2019 are being scheduled for final BoE interview

Missions Committee Proposal

Haiguo Wu's presentation

- Missions Committee is anticipating a deficit in 2019. Main reasons are:
 - Not all church members are aware of or committed to our Missions Fund policies
 - Missions Committee has increased need for several current missionaries
 - Current Missions Fund allocation is beyond the pledge -- typically our pledge is much less than the actual offering
- Operating at a deficit in recent years, drawing funds from previous years' surplus which is now depleted completely
- We will try to raise awareness that members can donate to missions fund, and what the specific needs are.

BOE decision on the Mission Committee Proposal

- No fund should be transferred at the moment, before the charter could be revised
- The mission fund has been strong. The perception of needing more fund may be due to the uncontrolled spending beyond the budget. So BOE recommended that the mission committee to review the spending with the finance committee periodically and remain within the fiscal budget
- It is understood that the faith pledge is far less than the actual offering. So proposal has been made to
 - Allocate time for the mission committee, preferably the chair, to have church-wide education on the subject of faith pledge and the importance of mission supports
 - Use the weekly bulletins to routinely remind the congregation to write down on the offering check "mission support" if so decided

Social Concerns Ministry Charter Revision Approval

Elder Yuguang He

- Elder Yuguang He motioned to approve the revised charter, under the contingency that a brief bio of each new committee member be submitted to BOE for questioning and records . Elder KC Chu seconded. Vote passed unanimously 6-0.

1:30pm Elder Yuguang He closed in prayer