

Meeting Minutes
CBCGB Board of Elders (“BoE”)
January 12, 2019

Present: Elder Ke-Chieh Chu (BoE Chair), Elder Chaw-Bing Chang, Elder Chris Cheng (BoE Secretary), Elder Yuguang He, Elder Paul Huang, Deacon Jason Lee (BoD Chair), Pastor Juta Pan (Senior Pastor), Elder Timothy Lu, Elder Ji-yong Wang

Absent: Elder Loren Shih

(9:03am) Elder K.C. opened in prayer

Open Sharing (All)

Senior Pastor Sharing (Pastor Juta Pan)

- December was filled with Christmas celebrations and joint services, including Advent, Christmas Sunday, Christmas Eve, New Year’s Eve and New Year services.
- Chinese Ministry fellowships are planning lunar new year outreach celebrations.
- Junior ALIVE, Senior ALIVE, ICF (Cross Bridge college fellowship), and City Outreach Ministry Boston Student Fellowship (COM BSF) all have retreats in February. COM BSF co-workers also have a retreat next week. Please pray for Pastor Jennifer as she manages a large workload.
- Pastoral Staff:
 - Cross Bridge, Youth, and City Outreach Ministry pastoral staff searches continue.
 - Pastor Steven Bowman is on sabbatical through March. Xinyu Li has taken on his responsibilities during this period.
 - Pastor Jeffrey Arthurs (Cross Bridge) and Minister Duane Chang (City Outreach Ministry from January) are serving as interim pastors.
 - Incoming City Outreach Ministry minister Juan Chen is awaiting visa approval.
 - Chinese Ministry Pastoral Staff Responsibilities:
 - Worship: Pastor Juta Pan
 - Spiritual Formation: Pastor Ziyi Chang
 - Care: Pastor Ziyi Chang
 - Fellowship: Minister Yuegang Zhang
 - Outreach: Minister Yuegang Zhang
- Pastoral staff is considering how the church’s year of Jubilee (50th year anniversary) connects to church ministry.

Board of Deacons Report (Deacon Jason Lee)

- Deacon Jason summarized the Board of Deacons report from the December church council meeting. Please refer to the December church council meeting minutes for current stewardship and technology projects.

- There has been discussion with Boston Properties about creating a path between Boston Property parking lots and the church's upper-level parking lot.
- The chapel projector light bulb is dimming and needs replacement. There is an effort to propose a plan to create a more robust audio/visual system.

City Outreach Ministry (COM) Ministry Report (Elder Chaw-bing Chang)

- Elder Chaw-bing proposed eliminating the COM report in the future and including it within Pastor Pan's report.
- Interim Minister Duane Chang will start on January 20, 2019.
- Incoming minister Juan Chen is still awaiting visa approval.
- The COM pastor search committee continues to interview and consider candidates.
- COM is preaching through the Gospel of John during 2019 Q1.
- 2019 is COM's 10-year anniversary.
- COM continues to do 1-on-1 discipleship training and teach classes on Christian relationships, workplace theology, and a study through the entire Bible.

Finance Committee Members Approval (All)

- **Elder Chaw-bing Chang motioned to approved the finance committee members for the coming year: Zongkui Ma (Chair), Lee-Hwa Pearl Shiue, Jian Zhang, Mi Chen, Sylvia Cheung, Elder Ke-chieh Chu (Advisor), Elder Ji-yong Wang (Advisor). Elder Yuguang He seconded. The motion passed unanimously.**

Youth Pastor search (Elder Yuguang He)

- The job description has been posted both on the church website and on other church job websites.

Cross Bridge Pastoral Search (Elder Chris Cheng)

- The committee currently consists of Elder Chris Cheng (chair), Pastor Juta Pan, Pastor David Eng, John Lo, and Paul Lowe. The committee is still approaching one more sister to join.
- The incomplete committee met shortly before Christmas and agreed to use the same process as the previous Cross Bridge Search committee.
- The committee is in process of finalizing search criteria and the job description.
- Even without formally posting the job, the committee has already received a few resumes.

Identify major ministries to be reviewed for 2019 (All)

- In the next two months, the Board of Elders will review:
 - February: Chinese Ministry Fellowship (Coordinator: Paul Huang)
 - March: Cross Bridge Fellowship (Coordinator: Paul Huang)
- Other ministries that the Board of Elders will consider reviewing:
 - Stewardship Ministry
 - Finance Ministry

- Church Building Expansion Team
- Human Resource Committee & Charter
- Church Planting
- Youth Ministry

Follow-up on Andover (Metro-North) review (All)

- Elder Paul Huang has been appointed to coordinate a follow-up meeting with CBCGB and CBCGL church leaderships (elders and pastors) involving with this ministry as well as Andover outreach fellowship key co-workers to determine the goals and next steps for Andover Blessing and Love Fellowship.

Office Administration Director Search Updates (Elder Ke-chieh Chu)

- The previously approved Office Administration Director position was posted to the church bulletin, and the church received multiple resumes. The search process has resulted in the recommendation of a candidate. The position will report jointly to the BoE chair and Senior Pastor. **Elder Chaw-bing Chang motioned to make a job offer for the Office Administration Director position to the leading candidate. Elder Paul Huang seconded. The motion passed unanimously.**

(12:31p) Elder Ji-yong Wang closed in prayer