

**Meeting Minutes**  
**CBCGB Board of Elders (“BoE”)**  
**February 9, 2019**

Present: Elder Ke-Chieh Chu (BoE Chair), Elder Chaw-Bing Chang, Elder Chris Cheng (BoE Secretary), Elder Yuguang He, Elder Paul Huang, Deacon Jason Lee (BoD Chair), Pastor Juta Pan (Senior Pastor), Elder Timothy Lu, Elder Loren Shih, Elder Ji-yong Wang

(9:04am) Elder K.C. opened in prayer

Open Sharing (All)

Senior Pastor Sharing (Pastor Juta Pan)

- Many fellowship groups are in process of celebrating the lunar new year.
- Intercollegiate Fellowship (ICF) and City Outreach Ministry (COM) held Super Bowl gatherings last Sunday.
- Winter Retreats
  - ICF: February 15-17
  - COM Boston Student Fellowship: February 15-17
  - Senior Alive February 16-18
  - Junior Alive: February 22-24
- Chinese Ministry
  - Preparations have begun for the Spring Mandarin Gospel Meeting
  - The first week of spring adult Sunday school had low attendance.
  - The first baptism class also had low attendance.
- Cross Bridge
  - The core leadership group is in process of working on their ministry goals.
- City Outreach Ministry (COM)
  - Particular effort is being made to promote the Mandarin Gospel Meeting
  - Seven people have registered for spring baptism class, starting on February 24.
  - 10th anniversary plans include a special publication and a picnic celebration on May 4.
  - There are multiple events related to dating and marriage ministry. A Sunday school on career development is also underway.
- Pastoral Staff
  - Pastoral searches for Cross Bridge, Youth, and COM continue.
  - The visa application of the incoming COM minister, Juan Chen, has been received by the government. The process is expected to take 4-6 months.
  - COM interim minister Duane Chang officially started on January 20 and was introduced to both Chinese Ministry and Cross Bridge.
  - Weekly devotional journals for the year of Jubilee will be written by pastoral staff and be distributed starting in March.
  - Minister Yuegang’s ordination process has started.

#### Board of Deacons Report (Deacon Jason Lee)

- There are no major projects in process during winter, but projects in the pipeline include potentially paving the upper parking lot and building a stairway and access road to Boston Properties.
- There are many areas requiring significant maintenance and upkeep as the church property ages, including water leakage issues in the church office and Building 151.
- Brother Mingpei has passed responsibility for managing wireless thermostats to Ruth Lu, Ligong Eric Young, and Thomas Yen
- An permanent heater has been installed to keep the elevator oil flowing to ensure smooth running during winter.
- The church emergency response team (CERT) will create a process for emergency situations that require evacuation and closure of church property.
- For more details, please refer to the January 2019 Board of Deacons meeting

#### Cross Bridge Pastoral Search (Elder Chris Cheng)

- The committee is still looking for a sixth member, ideally a sister since the committee currently consists of five men.
- The committee has prioritized preaching/teaching, discipleship, and leadership, and is currently working out what kind of leadership we are seeking.
  - Elder KC noted the importance of making character explicit in the job description.
- Meanwhile, the job description has been created and posted to various outlets.
  - The committee has received 11 resumes so far.

#### Information Session Planning (All)

- The purpose is to facilitate communication between church leaders and church members
- Possible topics include:
  - Major events/achievements since the last annual meeting in October 2018
  - Major ongoing projects/programs
  - The church's 50th anniversary - both reflection and looking forward
  - Seeking spiritual renewal, education, and formation in light of being in the church's year of Jubilee, both individually and corporately
  - Giving people a vision of what the church has done and our goal of identifying a vision of where God is leading the church across and between all ministries
  - Church building expansion
  - Collecting member feedback and questions

#### Youth Pastor search (Elder Loren Shih)

- The committee has not seen a lot of candidates.
- Pastor Jen has requested whether the church can hire a temporary intern (perhaps from Gordon-Conwell) as the search progresses.

Identify major ministries to be reviewed for 2019 (All)

- Scheduled ministry reviews
  - March: Cross Bridge Fellowship (Coordinator: Paul Huang)
  - April: Chinese Ministry Fellowship (Coordinator: Paul Huang)
  - May: Missions Committee (Coordinator: Timothy Lu)
  - July: Church Building Expansion Team (Coordinator: Chris Cheng)
  - August: Human Resource Committee & Charter (Coordinator: Ji-yong Wang)
- Other ministries that the Board of Elders will consider reviewing:
  - Stewardship Ministry
  - Finance Ministry
  - Church Planting
  - Mandarin Gospel Meeting
  - Youth Ministry
  - Children's Ministry
- Potential items for the church council retreat in June.
  - Overall ministry goals/planning/vision
  - Which large events would our church like to prioritize (between Mandarin Gospel Meetings, Retreats, Missions and Social Concern Conference, etc.)

(12:41p) Elder Paul closed in prayer