

**Meeting Minutes**  
**CBCGB Board of Elders (“BoE”)**  
**May 11, 2019**

Present: Elder Ke-Chieh Chu (BoE Chair), Elder Chaw-Bing Chang, Elder Yuguang He, Elder Paul Huang, Deacon Jason Lee (BoD Chair), Pastor Juta Pan (Senior Pastor), Elder Timothy Lu, Elder Ji-Yong Wang, Elder Loren Shih, Pastor Ziyi Chang

Absent: Elder Chris Cheng (BoE Secretary)

(9:06am) Elder Ke-Chieh opened in prayer

Open Sharing (All)

Senior Pastor Sharing (Pastor Juta Pan)

- April:
  - Short term missions teams went to Britain and Honduras
  - Good Friday and Easter Services
  - Installation of Minister Juan Chen at COM
  - 8 baptized
  - CB basketball tournament, 16 teams
- May/June:
  - Dr. Dennis Hollinger seminar on homosexuality, 100 attendees
  - 6K walk for water, raised > \$7000
  - Mother’s Day services
  - 21 scheduled for baptism
  - CM In-House Summer Revival Conference, Rev. Jonathan Chiu, theme is “A Bible Church Undertakes the Mission”
- CM Ministry
  - Sunday School - Ten Commandments and Christian Ethics
  - Summer sermon series - chapters in Psalms
- CM Ministry Core Team build-up
  - CM pastoral staff are meeting twice a month
  - CM ministry coordinators and missions & social concerns committee meet every quarter
- CB
  - Sermon series started on Gospel of Mark
  - CB pastor / minister search
- COM
  - 5 in 1 Special Service on Easter Sunday
  - Minister Duane Chang accepted offer to be lead minister
  - Local outreach in Newton
- Youth Ministry

- Youth outreach, more than 200 youth and parents attended
- Summer short term mission preparation - two New York teams
- No summer program
- Pastoral search
- Xinyu Li accepted as intern
- Pastoral Staff
  - Searching for CB and Youth pastor
  - Ordination of Minister Yuegang on 8/10
  - Pastor Jeff appointed dean of Hamilton Campus
- CC Retreat
  - Pastoral staff will brainstorm on outreach to young generation
  - Pastoral staff will brainstorm on staff structure
- Miscellaneous
  - Considering revisions to seminarian students scholarship and internship
  - Considering improvements to budget review process to make more efficient

#### Board of Deacons Report (Deacon Jason Lee)

- Ongoing Projects
  - Parking lot / driveway repave or repair
  - Water drainage behind church office
  - Replace 2nd floor carpet and repaint the wall
  - Remote control for lights in parking lots
  - Upper parking lot with Boston Properties
- Completed
  - Fixed heating system and leak in church office
  - Repaired the backdoor handrail at church office
  - Replaced fluorescent light ballasts in basement
  - Installed a new baptism tub heater
  - Repaired the wall of classroom 123 in main building
- Technology
  - Church wide management software package
  - Church copier 5 year contract ending in June, exploring vendor options
  - Chapel projector needs replacement
  - Video switcher installed, work continuing
  - Working on improvements to main A/V system
- Initiatives
  - May retreat discussion for 2019 / 2020
  - Church and Safety Committee items progressing

#### Ministry Review - Overseas Ministry (Pastor Sandy Liu)

- 2019 Mission Committee Focus
  - (80%) Caring for Long Term Missionaries, including hosting guest missionaries, field visits, fellowship meals, pastoral care, helping with special needs, prayer

- (10%) Mobilizing and (5%) Training for Short Term Missionaries - Urbana, CMC, Kairos, Perspectives, etc. Includes youth, family, adult. Trips include service, evangelism, discipleship.
- Writing Standard Operating Procedures - updating forms, STM process, team leader training, debriefing process, mobilizing church to engage in prayer
- Strengthening the missions budget
- Missions budget observations
  - We have confidence to be generous and having faith that God will provide and give back
  - Good to have several missionaries back at the 50th anniversary
  - Pray boldly to grow the budget

CB Pastor Search Committee Update (Elder Loren Shih on behalf of Elder Chris Cheng)

- Several candidates going through interview process

Youth Minister Search Committee Update (Elder Loren Shih)

- Not a lot of activity on resumes
- We are revising the job description and reposting
- We are also continuing to seeking a seminarian intern to help

Deacon Nomination Updates (Elder Ji-yong Wang)

- 2 to be re-elected, 1 to be retired, 2 to resign.
- Continuing to work through candidates.
- Members of Deacon Nomination Committee to be announced on 5/19 bulletin.

Church Council Retreat Planning Updates (Elder Ke-Chieh Chu)

- 6/15 all-day retreat meeting
- One potential discussion topic is how to streamline and align our activities with our missions and vision statements. Elder Paul Huang to lead.

Review of Seminarian Scholarship Policy (Pastor Juta Pan)

- Three edits proposed.
- E. Chaw-Bing Chang motioned, E. Paul Huang seconded, to approve the three proposed edits. Vote passed. Document with revisions will be published.

(1:30pm) Elder Timothy Lu closed in prayer