

Meeting Minutes
CBCGB Board of Elders (“BoE”)
January 11, 2020

Present: Chaw-Bing Chang, Ke-Chieh Chu (BoE Chair), Chris Cheng (BoE Secretary), Paul Huang, Jutta Pan (Senior Pastor), Ji-yong Wang, Ruikang Wang, Jian Zhang
Invitees: Jeffrey Hwang (Minister), Jason Lee (BoD Chair)

(9:03am) Elder KC opened in prayer

Open Sharing (All)

Updates on the State of the Church (Pastor Jutta Pan)

- Important events
 - There were four joint services this past month (December 22, 24, 29 and January 5). Due to travels (vacations, Chinese Missions Conference, retreats, etc.), there was a shortage of co-workers, particularly on December 29.
 - There are many transitions with the new year as new co-workers assume new responsibilities.
- Chinese Ministry
 - The choir had a year-end lunch gathering on January 5.
 - The 2019 Bible Reading plan is complete and registration has begun for the 2020 Bible Reading plan. In 2019, 270 people registered.
 - Winter Adult Sunday School will be an introduction of the Social Concerns Ministry.
 - Stephen Ministry is recruiting new caregivers.
 - The sermon series in the first quarter of 2020 will be passages from John 1-11 in preparation for the evangelistic meeting on March 29 (speaker: Elder John Huang)
- Cross Bridge
 - The January sermon series will be on Habakkuk.
 - Prayer Meeting in the Spring will continue to be on Sunday before worship.
 - There will be a 9-week OT Survey fellowship group for families on Saturdays this Spring.
 - The pastoral staff have approved a ministry seminarian scholarship for a Gordon-Conwell student in Cross Bridge.
- City Outreach Ministry
 - The new Sunday School class term has begun.
 - Minister Duane Chang's R1 visa is still pending so he no longer can be on staff right now.
 - There are plans to schedule a social concerns event each month.
- Youth Ministry
 - A new seminarian student started his internship on January 10.

- Preparations for winter retreat are underway.
- Children's Ministry
 - The search committee for the half-time Children Ministry Directory has identified Tony Ng as a candidate.
 - Children Ministry Conference will be held on February 29. The theme is "Empower God's Children".
- Pastoral Staff
 - December was busy for all pastoral staff as many also took vacation time to visit family and attend conferences.
 - Minister Duane Chang is no longer on church staff pending approval of his R1 visa. He just gave birth to a son on January 2.
 - The Cross Bridge pastor search chair is transitioning.
- Other issues
 - Nichol's College has asked leading co-workers to be SORI-checked for the CM summer retreat.
 - The pastoral staff has created a proposal for re-working the pastors' vacation policy which we will discuss in the future.
 - China Evangelical Seminary in Taiwan would like to sign a new contract with us to enable the rental of church facilities for classes they wish to offer here. Elder Tsai will provide more information about this.

Board of Deacons Report (Deacon Jason Lee)

- Deacon Jason reviewed the Board of Deacons items discussed at the December Church Council meeting.
- A new quote has been received for repainting the entire church interior, including those areas of the first floor that were not recently repainted/redesigned.
- The church has started a trial with Realm church management software.
- For more information, please refer to the December Board of Deacons and Church Council Meeting Minutes.

Children's Ministry Director Meeting (Elder Ke-chieh Chu)

- The board of elders spend time talking with and getting to know Tony Ng, the candidate for the half-time Children's Ministry Director position.
- There will be a church-wide town hall Q&A so people can meet Tony after lunch on January 19. Tony will also meet with the pastoral staff on Tuesday, January 21.

Youth Minister Hiring Updates (Elder Ke-chieh Chu)

- Per an email from Edwin Tam, the HR committee chair, Taylor Birkhimer will start during the first week of February. He will require temporary housing and storage arrangements during the month of February. The church will see whether any congregation members can help with this.
- Pastor Pan noted that if both Tony Ng and Taylor Birkhimer start, there is a lack of office space in the church office building.

Cross Bridge Pastor Search Updates (Elder Chris Cheng)

- The committee continues to receive and review resumes and candidates.

Finance Committee Member Update Approval (Elder Ke-chieh Chu)

- The proposed finance committee members for 2020 are:
 - Zongkui Joe Ma (Treasurer)
 - Ligong Xu (Assistant Treasurer)
 - Mi Chen
 - Sylvia Cheung
 - Lee-Hwa Pearl Shiue
 - Jiesi Huang (new member)
 - Elder Ke-chieh Chu, Elder Ji-yong Wang, and Elder Jian Zhang will serve as elder advisors to the finance committee.
- **Elder Chaw-Bing motioned to approve the proposed finance committee members. Elder Chris seconded. The motion passed unanimously.**

Identify major ministries to be reviewed for 2020 (All)

- April: Family Ministry Task Force (Elder Chris Cheng)
- May: Loving & Caring Ministry (Elder Ji-yong Wang)
- July: Finance Ministry (Elder Jian Zhang)
- August: Worship Ministry - CM and CB (Elder Paul Huang)
- September: How to Reach the Younger Generation - Pastoral Staff (Elder Ruike Wang)

Elder Nomination Process (Elder Paul Huang)

- The Board of Elders has a desire to add more rigor to the elder nomination process.
- Elder Paul reviewed the elder election procedure used at Rutgers Community Christian Church. The emphasis of the process is increased objectivity in identifying potential candidates and creating discipleship relationships between prospective elder candidates and existing elders prior to any nomination.
- Elders are requested to provide Elder Paul feedback regarding the elder nomination process and to identify potential candidates for 2021 by the next meeting.

Miscellaneous

- The human resources committee has proposed that the application for Minister Juan's R1 visa extension be submitted in July and for preparations to begin in March, particularly in light of the delay in processing for Minister Duane Chang's R1 visa. The Board of Elders concurs with this proposal.

(12:54p) Elder Chris Cheng closed in prayer