

CBCGB Church Council Minutes, Q2 of 2021

September 18, 2021

In Attendance

- **Board of Elders (BoE):** Paul Huang (BoE Chairman), Chaw-Bing Chang, Ji-yong Wang, Ruike Wang
- **Board of Deacons (BoD):** Samuel Chang (Head Deacon), Elbert Chang, Kelly Hsu, Hongwei Huang, Jianglin Liang, Keuiyu Joshua Lin, Beata Shih, Ye Tang, Dazhi Wang, Stan Wang, Ligong Xu, Yanhua Yan
- **Pastoral Staff:** Senior Pastor Jutta Pan, Minister Taylor Birkhimer, Minister Duane Chang, Pastor Steve Chang, Minister Juan Chen, Pastor Jennifer Lin, Tony, Ng, Pastor Yuegang Zhang
- **Additional Attendees:** KC Chu, Lilian Wang, Eric Chu, Bow-Nan Cheng
- **Absentees:**
 - **Elders:** Yuguang He
 - **Deacons:** None
 - **Pastors:** Minister Kola Aida

Location: Online Zoom Meeting

Meeting Agenda & Minutes

- Meeting started at 9:00 AM. Elder Paul opened in prayer.
- Reports from Pastoral Staff
 - The State of the Church
 - Church reopening move toward phase IV (Full Reopening) on the second weekend of September
 - Sunday services return to in-person without limits on attendance; online access will be available for a period of time
 - To recognize different perspectives of some church members, all meetings or events will be hybrid or online
 - The hard works of coworkers to keep all the meetings and operations going smoothly
 - First Weekend Status
 - Friday night:
 - CM: 5 fellowships returned and hybrid option
 - YM: 109 attended and 9 online
 - Awana: more than 60 children
 - COM: student fellowship fully in-person, YPF is hybrid, family group online only
 - Saturday: CB outdoor picnic - more than 80 in attendance
 - Sunday
 - CM
 - Service Attendance: 470 (205 in person)
 - Sunday School: 215 in 16 courses
 - 20 newcomers
 - CB
 - Service Attendance: 125 in-person, 48 connections online
 - YM Sunday School: 34
 - Children's Ministry
 - Fewer than Friday
 - COM:
 - Service Attendance: 158 (106 in-person)

- Children/YM programs: 19
 - More than 10 newcomers
- Important events and plan from July to September
 - 6/20: Joint Father's Day Service
 - 7/19: CB/YM beach baptism
 - 8/22: CM Stephen Ministry
 - 8/22: CM baptism
 - NCPI: ~\$94,000
 - A few CB/YM outdoor activities
 - COM: New Student/Young Professionals Ministry
- Oncoming important events and plan
 - 9/24-9/26: CM Fall Evangelistic meeting
 - 9/24-9/26: CB Retreat
 - 10/8-10/10: COM Retreat
 - 10/13 (7:30PM): Minister Duane's ordination service
 - 10/17: Annual service and meeting
 - 11/12-11/14: Mission/Social Concern Conference
 - Preparation of CBE campaign
- Pastoral Staff
 - Minister Duane's ordination service
 - Pastor Yuegang's sabbatical from 6/7 to 9/6
 - Pastor Patrick Chen will be on board starting 10/1
 - Minister Kola will leave his interim service for mission in Taiwan after 10/31
 - Pastor Ziyi will take sabbatical leave from 1/1/22 to 6/30/22
- Looking forward: Post Pandemic
 - Need more time for full recovery
 - Need more new coworkers
 - Some ministry directions
 - Family ministry
 - Reaching to younger generation
 - More actions for mission, evangelism, and social concern
 - Online mission?
 - How does these ministries relate to CBE?
- CM: Caring
 - Stephen Ministries (SM):
 - 47 have committed for 2021-2022
 - Pastor and Mrs. Yuegang Zhang finished Stephen Leaders Training
 - Child Dedication (7/19): 6 children from 6 different families
 - Benevolence Fund: 2 were provided
 - CM Baptismal Ceremony (8/22): 8 were baptized
 - Funeral Services: 5
 - Wedding Officiating: 2
 - Crisis Visitation: 7
- CM Fellowships
 - Fellowships had gatherings during summer
 - Fellowships had various outing activities during summer
 - 5 Fellowships at church with high morale on 9/10, others online
 - Zhan Shu Music gospel meeting (8/28) in our sanctuary

- Fall Gospel meeting (9/24-9/26) - Elder John Huang from RCCC is coming
 - Pastor Yuegang Zhang had sabbatical level
 - STM in Hope House in Lewiston, Maine twice
 - Wrote Bible study materials for 3 books
 - Visited 11 churches
 - Deacon Jianglin Liang took up more responsibility during this period of time
- Children's Ministry
 - Good reopening so far:
 - Friday AWANA: 60 in-person
 - Sunday Worship (Session 1): 33 in-person; 25 online
 - Sunday Mustard Seed (Session 1): 14 in-person; 15 online
 - Sunday School (Session 2): 19 in-person
 - We need a Children's Worship Core leader and Friday Night Nursery core leader and more teachers, etc.
 - Core leaders' meeting (8/31)
 - Awana Child Discipleship training (9/16-9/17)
 - Virtual Fall Harvest program this year
 - Continue to visit and support children and families
 - VBS: 72 children participated
 - Awana Grand Prix (virtual)
- COM
 - Airport pickup: more than 30 coworkers participated and served over 60 new students. Most of them are non-Christians
 - Sunday service: In-person attendance went up from 40+ to 100+ since June
 - More than 30 newcomers in total showed up on last three Sundays
 - Friday fellowship:
 - One fellowship (Longwood) is fully online
 - Two fellowships (ROD/Malden) are hybrid
 - Two fellowships (BSF/MIT) are fully in-person
 - Current sermon series: First and second peter (Sept-Nov), The Gospel of Matthew (Dec-Apr)
 - Upcoming events
 - Welcome Sunday (Sept 19)
 - Fall Retreat (Oct 8-10)
 - Fall Baptism (Nov 21)
 - Christmas Eve Service (Dec 24)
- Youth
 - Counselor and servant team meetings in-person this fall
 - Family Movie Night & Family Beach Day during July & August
 - Over 100 students at kickoff on 9/10, few students online
 - Seventeen new 6th graders in-person
 - Still need counselors for 6th grade
 - Sunday School launched with 34 students in-person and 4 online
 - Planning to be hybrid until the end of October for now
 - Parent meetings: August 8 & September 12
 - Ongoing worship team and servant team trainings/meetings
 - Coming up: Fall Festival, Passion Night, full in-person ALIVE
 - Youth Calendar/links
- Cross Bridge

- Current Sermon Series: Jesus is Better: A Sermon Series on Hebrews
 - Finished Sermon Series: Unless the Lord Builds It: Being a Christian Family in 2021
- ICF/Charis
 - Combined for the summer as CrossGen and met primarily in-person with an online option and focused on prayer and community
 - Will continue to meet primarily in-person with an online option and will study along with Hebrews sermon series through the pastoral transition
- CB
 - Men's BBQ (50+ people, including newcomers)
 - Fellowship pastor Candidating Weekend
 - Outdoor BBQ Church Lunch
 - CB Fall Kickoff Picnic (80+ people, including newcomers)
 - CB Retreat next week (9/24-9/26)
 - First Reopening Service - 125 people in-person
 - The Malphurs Group Church Ministry Analysis conducted for Cross Bridge
- Reports from BOD

BOARD OF DEACONS

執事會

Samuel Chang	張博亭	Head Deacon	執事會主席
		COM	城區事工
Elbert Chang	張力中	Secretary	聯會秘書
Kelly Hsu	徐嘉莉	CM Music	中文部音樂事工
Hongwei Huang	黃紅衛	Stewardship	理事會
Jianglin Liang	梁江林	CM Fellowship	中文部團契
Kueiyu Lin	林奎佑	CM Worship	中文部敬拜
		Medical	醫療諮詢小組
Beata Shih	尹思瑩	Children Ministry	兒童事工
Ye Tang	湯曄	Stewardship	理事會
Dazhi Wang	王大之	CM Sunday School	中文部主日學
Stan Wang	王維理	Youth Ministry	青少年事工
Ligong Xu	徐立功	Treasurer	司庫
Yanhua Yan	顏焱華	COC	社區外展事工

2021 Highlights!

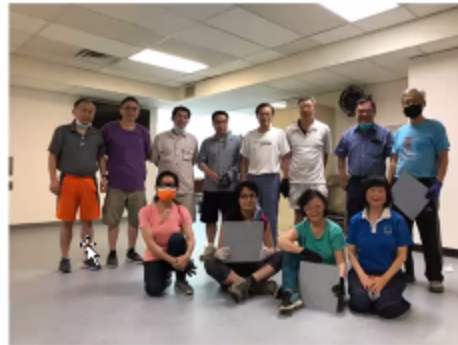
(事工摘要)

- We will be using a hybrid voting model going forward
 - Mail-in ballots can be mailed back to the church or dropped off on October 17th
 - In-person voting will be available on October 17th for all three services
- Stewardship Update
 - Major Projects in the Pipeline
 - Children ministry security enhancement
 - Church office roof replacement
 - Property Maintenance and Management
 - Support church reopening for clean and safe environment
 - Church cleaning and landscape maintenance
 - Indoor/outdoor events support

- Sunday services support
- Church office support (bills/invoices)
- Purchase and maintain supplies and equipment
- Replacing the church sanctuary lights
- Church Building Maintenance
 - Church front entrance stairs repair (ongoing)
 - Broken bridge behind carried house fixed and replaced



- Handicap ramp at church side door repaired
- New deck
- Basement tiles replacement





- Commercial Coffee Maker Installation (Proposed by Minister Taylor)
 - BOD approved installation and the location for the coffee maker is in the kitchen in church chapel
 - 30 A, 240 V outlet and waterline need to find licensed contractors to handle
 - New issue: electrical panel brand is not very good and old
 - Panel brand has been recalled because of malfunctions that have led to fires.
 - If the intent of the coffee maker is for reception, there may be some issue as CM special events occur in chapel
 - Maintenance and operations plan for the coffee maker
 - Kylie Birkhimer will be the lead coworker to train other coworkers to operate the coffee maker; she will also be willing to train CM coworkers if interested
 - Vision: To make our church more welcoming
 - Goal: For church members to slow down
 - Only trained coworkers can use the coffee maker since this is a commercial machine
 - Finance line needs to be added for coffee maintenance and supplies especially if shared between both ministries
 - Coffee will be brewed in the chapel
 - There will be a coffee station outside
 - Where the coffee is served is flexible due to airpods, it should not interrupt CM ministries
 - This could be equivalent to the lunch ministry since serves all ministries
- NCPI Update

Purpose: To be a blessing to our neighbor churches impacted by the COVID pandemic and build new relationships that can lead to future long-term partnerships

CBCGB: NCPI Update

Committee Members

Elbert Chang, Samuel Chang, Beata Shih, Lilian Wang, Jimin Xiong

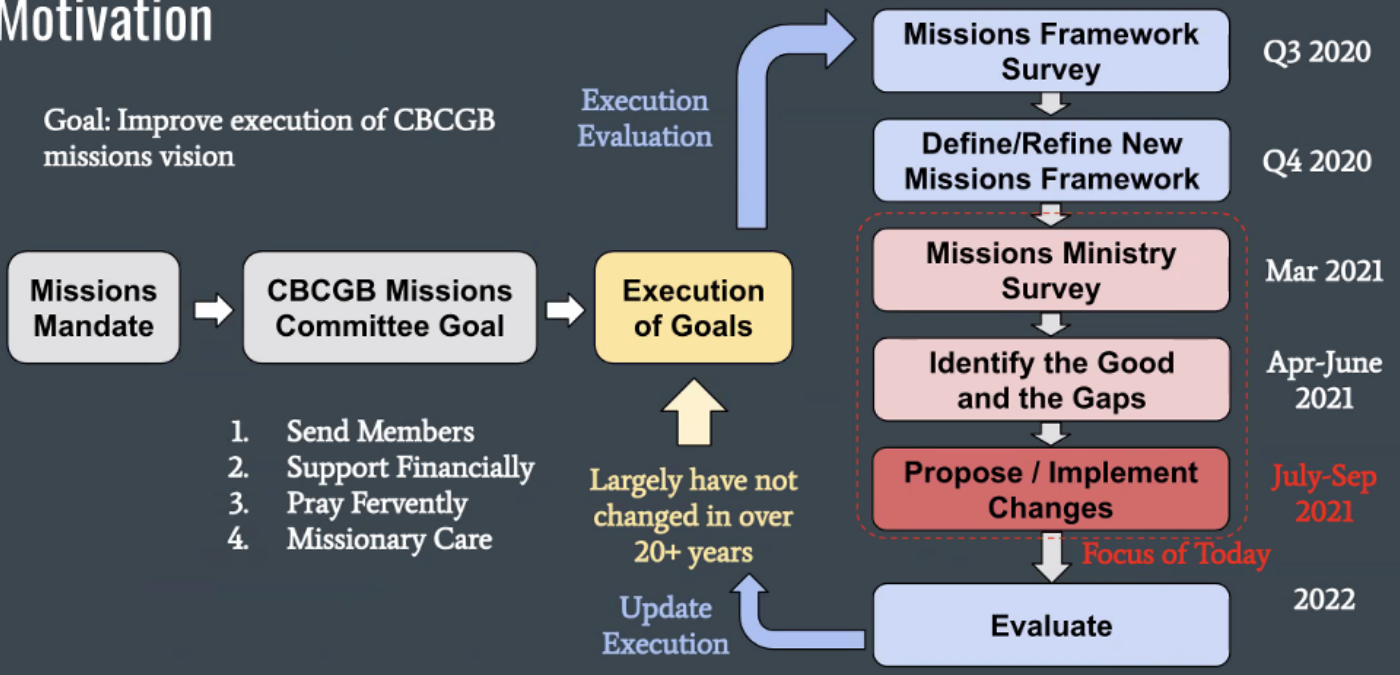
Name on Check	#Churches	Donation	Name on Check	#Churches	Donation
Church Network 1	53	\$ 60,000.00	Church 6	1	\$ 1,200.00
Church Network 2	54	\$ 60,000.00	Church 7	1	\$ 1,200.00
Church Network 3	9	\$ 10,000.00	Church 8	1	\$ 1,200.00
Church 1	1	\$ 1,200.00	Church 9	1	\$ 1,200.00
Church 2	1	\$ 1,200.00	Church 10	1	\$ 1,200.00
Church 3	1	\$ 1,200.00	Church 11	1	\$ 1,200.00
Church 4	1	\$ 1,200.00	Church 12	1	\$ 1,200.00
Church 5	1	\$ 1,200.00			



- Donations have been sent out to three church networks and 12 individual churches, totaling to \$144,400
- We plan on sharing how these churches and networks plan to use the funds in their congregations and surrounding community
- Please continue to pray for wisdom for the committee and for the various prayer requests (<https://sites.google.com/view/cbcgbcncpi/prayer>)
 - Prayer requests (<https://sites.google.com/view/cbcgbcncpi/prayer>)
 - Prayer requests to be translated and shared with all ministries
- Report from BOE
 - Reopening seems to go smoothly
 - New hires: Minister Patrick Chen, HR manager (being finalized)
 - Helping pastoral staff annual reviews
 - Team up with all ministries to prepare the 52nd Annual Meeting
 - Working with other ministries for CBE (church building expansion) promotion
 - Scholarships for members and pastoral staff
- Mission Survey Results
 - CBCGB Missions Mandate: The Great Commission
 - This establishes our purpose, our goal, and our resources
 - Missions Committee is to mobilize the church members to participate in missions
 - Send Members
 - Support Financially
 - Pray Fervently
 - Missionary Care

Motivation

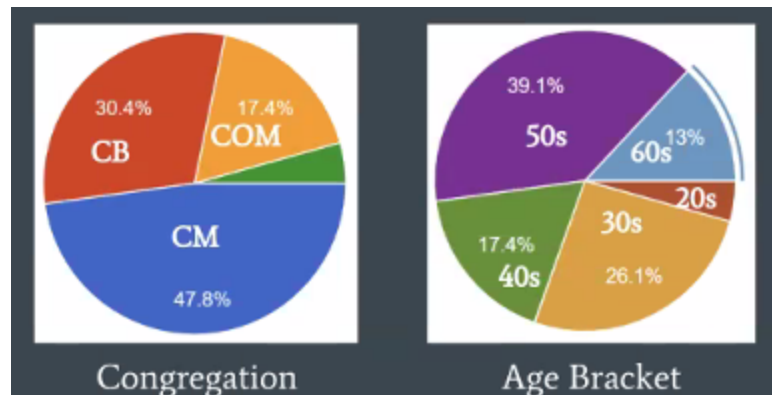
Goal: Improve execution of CBCGB missions vision



Missions Ministry Survey



- Derived from Park Street Church
- 23 Participants from CC+ MC
- Good spread in congregation and age
 - 52% pray for missionaries once a week
 - 82% Give financially to Missions fund
 - 60% Have read Missions Policy



- Survey: What We Learned
 - Mission partner awareness and care (MOTW, videos, prayer meetings, etc.)

- CBCGB well connected to missions agencies
- Good transparency in MC operators and financial
- Focus on unreached people groups had strong support
- Recent embracing and policy in business as mission (BAM) very “with the times”
- Sufficient short-term missions (STM) opportunities for those who are younger
- Things can still be improved

Educate

Activities related to general missions education and teaching at CBCGB to include classes, resources, sermon topics, etc.

Gaps Identified	Action Items	Lead / Status
Missions is not consistently defined (and some not correctly defined) by all survey participants	Roll out formal series of missiological training: <ul style="list-style-type: none"> ● Perspectives <ul style="list-style-type: none"> ○ English: 8/26-12/16/21 ○ Chinese: Fall 2022 ● Kairos <ul style="list-style-type: none"> ○ English and Chinese ● CM Sunday schools (Fall 2021) 	Nancy / Began advertising classes
Bi-annual missions conference alone does not effectively provide missions education	Provide informal missions training opportunities <ul style="list-style-type: none"> ● Video overviews of all current missionaries + mission field ● Vision/prayer walk in Muslim community 	Nancy

Engage

Activities that provide opportunities to participate in missions from short-term trips, service trips, etc.

Gaps Identified	Action Items	Lead / Status
Lack of short-term missions (STM) opportunities for adult/professionals, families, early retirees	Foster stronger bond between fellowships and missions-related activities (i.e. missionary adoption, STM promotion, prayer) → Assign MC member to each fellowship for followup	
Some concerns raised on the value of STMs and adequate debriefing/sharing opportunities for the congregation post-trip	Cultivate/strengthen existing relationships with missions organizations and partners and develop opportunities for STM	
Lack of Missions Pastor to lead cohesive strategy and consistent execution of trips	Revise and develop standardized approval and training for STM across congregations and age-groups. Focus on calling, faith experience, debriefing and followup	

Enlist

Activities that focus on enabling those interested in entering full-time long-term missions

Gaps Identified	Action Items	Lead / Status
Most members of congregation are not aware CBCGB is well connected to missions agencies and don't know who to ask	Add some clear "next steps" on church website for those interested in long-term missions & assign a POC from MC to engage	
Lack of system to identify and disciple those who feel called to missions	Establish a program to track, disciple, and encourage members who are serious about long-term missions. Pastors/Senior leaders should encourage/recommend those with ministry calling into program	
Lack of clear "next steps" and pathways for those who want to serve in long-term missions	For those seeking to go long-term without seminary experience, create opportunities within CBCGB to serve in missions-focused roles (i.e. "missions" internship @ CBCGB)	

Encourage

Activities that deal with connecting with, supporting, and encouraging existing CBCGB-supported missionaries

Gaps Identified	Action Items	Lead / Status
CBCGB-support missionaries serving in sensitive areas are not well supported and lack visibility within congregation	Offer Pastoral care/counseling/prayer to those serving in sensitive areas. Engage them more actively in the MC.	Bow-Nan <ul style="list-style-type: none"> • P Bowman requested Pastoral help (4/21) • MC to implement
CBCGB-supported missionaries who were not CBCGB members don't get much exposure	Add non-CBCGB member CBCGB-supported missionaries to MOTW video lineup (maybe grouped lineup)	Bow-Nan

- The missions pledge is not reflective of what is actually given -> 1/3 of the actual support
- Strong desire for dedicated Missions Pastor
- Follow-up from big events like Missions Conferences is very lacking
- Weaving missions-related themes/passages into regular sermon series are important
- Near-term actions to address each gap identified and path forward proposed
- CBCGB MC will be executing changes to address gaps over the next year
 - Church Council should be aware of potential new things coming out from MC
 - Where applicable - help for endorsement/advertisement/support may be requested on some items
- CC Feedback
 - There isn't a strong connection between the mission committee and the congregation
 - Pastoral staff is willing to be the bridge between the MC and the rest of the congregation, but not sure how
- Learning Session - Church Governance and Leadership - Eldership and Pastoral Staff

- Review of sharing in Q2 CC Meeting
 - Responsibilities of deacons: three models in church traditions
 - Focus primary on administration and operation: secretary, finance, stewardship, IT
 - Broad sense: coworkers of or assistance to ministry leaders: worship, evangelism, mission, spiritual formation, caring, social concern, fellowship
 - Combination of two models
 - CBCGB's model: combination of two models, but not covering all of the ministries
 - Model of Eldership and Pastoral Staff
 - Related issues:
 - Sacred Class vs Priesthood of all people
 - Power vs Responsibilities
 - Application of the scripture teaching: spirit vs pure literary
 - Power: Centralized vs decentralized vs check and balances
 - Ruling/leadership, Ministry/spirituality, and operation/administration
 - Four models in church tradition (Millard Erickson, Christian Theology)
 - Episcopalian
 - Roman Catholic Church, Episcopal Church, Luthern Church, Methodist Church
 - Power of the church
 - Jesus is the ruler of the church, but what does that look like practically
 - It was handed down as seen below:
 - Jesus -> apostles -> bishop -> bishop
 - Deacon, priest/pastor, bishop, archbishop, pope
 - Bishop represents the church, ordain and commissions priest, keep the faith and tradition of the church, discipline
 - Clergy rule
 - Presbyterian
 - Presbyterian Church (PCA, PCUSA), reformed church
 - The power of the church was delivered by Jesus to the congregation. Congregation delegate the power of elders
 - Local church (small assembly), regional assembly, general assembly
 - Two kinds of elders
 - Ruling elders: lay elders
 - Teaching elders: ordained pastors
 - Lay elders and pastors share two responsibilities with each focus
 - Congregational
 - Baptist Church, congregational church, independent evangelical church
 - Autonomy and democracy
 - Power is owned by the independent church
 - Denomination/assembly has no direct power on local church
 - Church office: pastoral staff (elders?) and deacons, pastoral staff and elders, deacons
 - The power of church was delivered by Jesus to congregation. Congregation rules; elders and pastoral staff are accountable to congregation
 - Congregation rule: make important decision of church businesses, vote for pastoral staff, elders and deacons, church construction, and finance
 - Non-governmental
 - Quakers, Plymouth Brethren, Church Assembly Hall (Witness Lee)
 - Jesus is the head of the church and the entire congregation seeks guidance of

Jesus/Holy Spirit directly through prayers, meetings

- No office of clergy, strict concept of all Christians are priests.
 - Still have some positions but not one is considered a full-time minister
- Some of the churches tend to become patriarch dominant rule; some have moved towards a revised Presbyterian model
- Which model is biblical?
 - No model can claim it is completely biblical
 - Did the Bible provide an idealistic model for church governance?
 - Each model has its own advantage and disadvantages
 - When we adopt a model, we need to create policies to minimize the disadvantages
- Current Governance of CBCGB
 - Church Council
 - BOE
 - Pastoral Staff
 - Deacons
 - According to Bylaws - BOE is the ruling class of the church
 - Only the senior pastor is required to attend
 - The rest of the pastoral staff is under the leadership of the Senior pastor
 - BOD: Church operations and assistants to ministry leaders/pastoral staff
- What model does our church belong to?
 - Presbyterian? - only senior pastor is in the ruling class
 - Congregational? - not every action is voted by the congregation
- Possible issues
 - We put most burden on the lay elders
 - How can the pastoral staff contribute their “professional training” and spiritual insights of the pastoral staff contribute to the rule of the church and share the load of the lay elders?
 - What kind of composition of church ruling group will help the connection of church leadership and ministries?
- Some thoughts
 - Should we adopt a more typical Presbyterian ruling system? I.E - elders and pastors are the same
 - If we go forward, do we have to change the bylaws
 - Could we add more channels of communication between the elders, pastoral staff, and deacons?
- Quarterly Financial Report

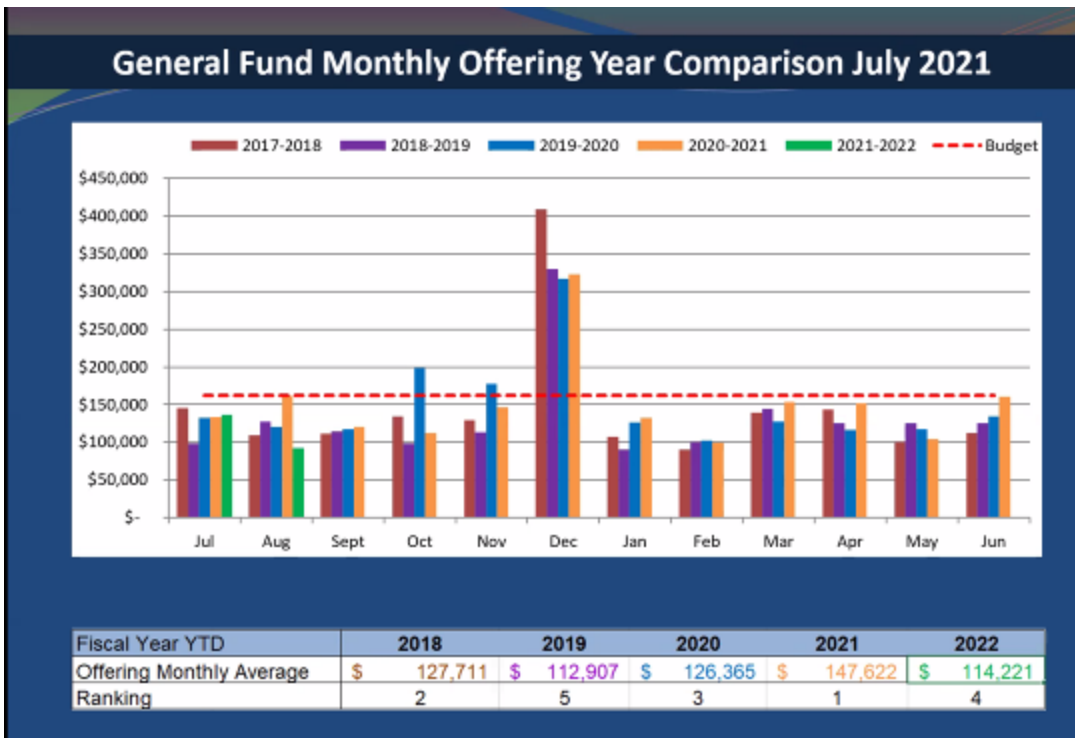
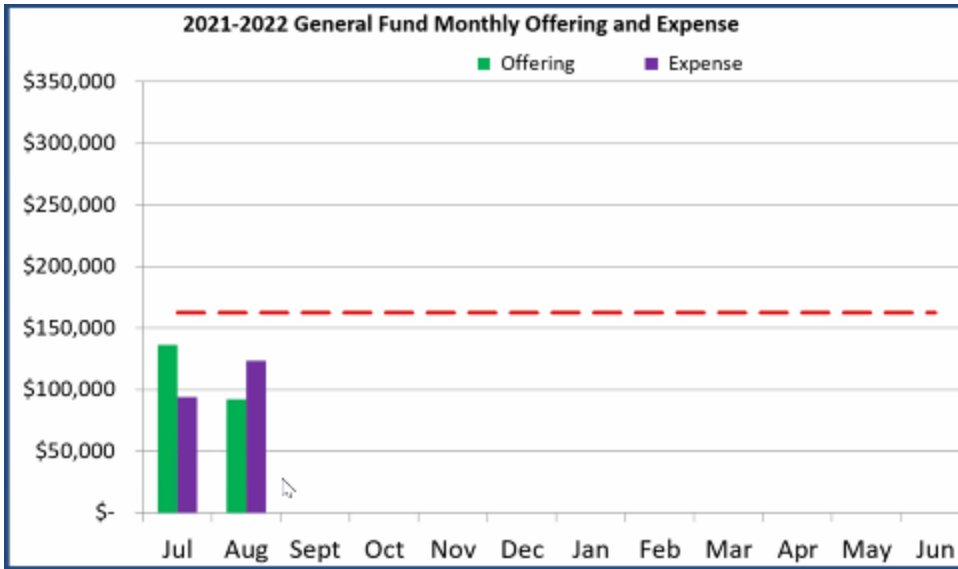
August				
	Offering	Expense	Balance	Cumulative Balance
General Fund	\$ 92,331	\$ 123,272	\$ (30,941)	\$ 18,390
Mission Fund	\$ 29,813	\$ 32,215	\$ (2,402)	\$ 104,649
Benevolence Fund	\$ 3,525	\$ 4,548	\$ (1,023)	\$ 125,891
CBE Fund	\$ 100	\$ -	\$ 100	\$ 1,221,025
SCM	\$ 2,100	\$ -	\$ 2,100	\$ 50,590
Capital Fund	\$ 244	\$ 11,000	\$ (10,756)	\$ 392,136

- Note: Capital fund balance will be \$50K lower; this is a part of the NCPI donation

General Fund Budget Usage Summary

Total offering \$ 228,442 (11.7% of budget)
 Total expense \$ 210,062 (10.8% of budget)
 Cumulative balance \$ 18,390

2021-2022 Budget \$1,949,085
 Targeted percentage 16.7% (2 months of FY)



○ Transfer funds

- CC approved transfer of the following funds on Wednesday, 9/15
 1. Metro-South (MS) Building Fund \$ 2,500 - balance to be paid to metro south church
 2. STM - Taiwan \$ 720 - balance to be transferred to Mission fund

3. STM - Kyrgyzstan \$ 2,655 - balance to be transferred to Mission fund

4. Flower Fund \$335 - balance to be transferred to CBE fund

- Church Reopening Taskforce Update
 - Phase IV: Full reopening (9/10)
 - Phase I Start: 8/8/2010
 - Phase II Cautious and Safe Progress: Started on 3/1/2021
 - Phase II: In-person services started on 5/1/2021
 - Prayer Request for Full Reopening
 - Renew, Reconstruction, and Forward
 - Pray for Spiritual Revival
 - Pray for Church unity and strength
 - Pray for CBCGB family members: safety, mental health, well being, spiritual growth
 - Suggestion: Medical Advisory team could update the church on the current pandemic situation regularly
 - Better to come from the Reopening group
 - Regular communication will be helpful going forward
 - This will be addressed in the next Reopening meeting
- CBE Update
 - CBE Entrance Deck Project
 - The construction of the deck was completed in July
 - Lexington two building department inspection approved the deck in September
 - Still requires final payment (\$5K) to the contractor
 - CBE Multi-Purpose Building Project
 - Surface Water Analysis (ongoing)
 - Outside consultant is looking into the surface water/soil test study
 - Recently a few email exchange has been made with the consultant
 - HVAC/Drainage Design (ongoing)
 - KT and I met with an outside consultant (Larry) on August 19 to go over the current design
 - Larry started the HVAC/drainage design two weeks ago
 - Electrical Design and Alarm System Design (ongoing)
 - Need to hire an electrical engineer and an alarm system engineer to create the design
 - After all of the design drawings are ready, we plan to meet with Lexington Town Planning Board before submitting the building permit application
 - Promotion Preparation (ongoing)
 - Had two meetings so far (8/19, 9/15)
 - Pastors Jeff and Jennifer are drafting a promotional pamphlet that includes several sections
 - CBE Theme: Beyond the Walls”
 - Project Vision Statement
 - Explains the why and the benefits
 - What’s the plan?
 - Projected Timeline
 - What’s Next?
 - Once completed, this pamphlet needs to be translated into Mandarin
 - The current design drawing will be updated to show a new location of the elevator requested by youth/CB coworkers
 - Current plan is to finalize the promotional material and start promotion/fundraising in November

- This would avoid the Annual Meeting preparations
- Elder Paul presented the current draft version of the promotional material.
- Question(s)
 - Upper Parking Lot - what is the status? Can we change it?
 - Before, we did not formally go through the approval with the town to use it as paved parking
 - If we want to pave the upper parking lot and get approval from the town, it would cost about \$500K
 - This includes paving and water drainage system
 - We can use it in its present form
 - We can improve it by adding more gravel to the upper parking lot.
 - Children Security - why is it towards the end of CBE timeline?
 - Children ministry facility can be renovated only after the Youth groups move to the new facility.
- Planning for the 52nd Annual Meeting

52nd Annual Membership Meeting

11:15 – 12:30 Sunday October 17, 2021

Agenda

- **Opening Prayer (2)**
- **Welcome New Members (5)**
- **Membership Commitment (5)**
- **Deacons & Elders (10)**
- **Annual Report (25)**
- **Exhortation (15)**
- **Q&A Discussions (13)**

Ministry Presentation

- Senior Pastor's report -Ju-Ta Pan
- Board of Church Council - Paul Huang
- Board of Deacons - Samuel Chang
- CM Ministries:
 - Worship (CM)- Deacon Joshua Lin
 - Spiritual Formation – Chun-Yi Hu
 - Fellowship -Yuegang Zhang
 - Caring - Pastor Steve Chang
- Cross Bridge- Jeffrey Hwang
- COM-Duane Chang
- Children- Steven Bowman
- Youth - Jennifer Lin/Birkhimer Taylor
- Membership – Ruike Wang
- Missions- Eric Chiu
- Community Outreach-Yanhua Yan
- Social Concerns -Jimin Xiong
- Stewardship -Hongwei Huang
- Church Building Expansion -KC Chu
- **Human Resources -Edwin Tam**
- Finance -Ligong Xu

10

- Proposal: could we consider a bylaw amendment to allow for online voting?
 - To give clarity and the option for online voting
 - At the earliest, we would vote on it in 2022 to be used in 2023
 - Another option is to hold a special meeting to hold a vote on the bylaw amendment
 - BOE discuss further how to improve voting accessibility going forward
- Elder Paul closed the meeting in prayer at 12:36PM